

GLENDALE UNIFIED SCHOOL DISTRICT
VOLUNTEER AUTOMOBILE USE PERMISSION FORM

This form may be used for a single trip or for general permission for a specific activity over multiple days.

I volunteer to drive my personal vehicle to transport students of _____
School

on _____ to _____
Date(s) of Field Trip

Name _____ Phone _____ Birth Date _____

Driver's License # _____ Expiration Date _____

Year/Make of Auto _____ Vehicle License # _____

Insurance Carrier/Agent _____ Phone _____

Liability Limits _____ Policy # _____ Expiration Date _____

Driving Restrictions _____

I certify that I am 21 years or older, the above information is correct, have a current drivers license, and that the insurance coverage is in force. I understand I must have liability insurance coverage in force and agree to advise the District, in writing, of any changes in the above information.

Signed _____ Date _____

Approved _____ Date _____

Note: 1) Please attach a photocopy of the following: (1) "Proof of Insurance" form presently being provided by your automobile insurance company that indicates expiration date of insurance; and, (2) your driver's license.

2) If you drive your personal automobile while on school business and you are involved in an accident, by law, your own insurance policy is used first. The District's liability policy would be used only after your liability policy limits have been exceeded. THE DISTRICT DOES NOT COVER, NOR IS IT LIABLE FOR COMPREHENSIVE AND COLLISION COVERAGE TO YOUR VEHICLE, OR FOR ANY TICKET YOU MAY RECEIVE WHILE DRIVING ON SCHOOL BUSINESS.

PLEASE NOTE THESE GUIDELINES: 1) Use the most direct route; 2) Avoid unnecessary stops; 3) Only transport District employees or volunteers and students with permission.

ALL DRIVERS SHALL WEAR SAFETY BELTS AND SHALL ENSURE THAT ALL PASSENGERS ARE PROPERLY SECURED IN SEAT BELTS OR CHILD PASSENGER RESTRAINT SYSTEMS IN ACCORDANCE WITH LAW.