

Crescenta Valley High School  
Visual and Performing Arts Department  
**Student Handbook 2007-2008**  
Instrumental Music-Marching Band

Welcome to the 2007-2008 Instrumental Music program at Crescenta Valley High School. You are part of one of the most dynamic, energetic, and active groups at this school. Last year, the entire music department traveled to Florida to perform at Disney's Magic Kingdom. We also performed and competed successfully at numerous local and district festivals as well as within the local community. In the past, we've traveled to New York, Las Vegas, San Francisco and Hawaii.

Music is an important skill in life as demonstrated by the following facts:

- 1) **Lewis Thomas, physician and biologist, found that music majors** comprise the highest percentage of accepted medical students at 66%. (As reported in "The Case for Music in the Schools," Phi Delta Kappan, February 1994.)
- 2) **According to a 2003 Gallup survey**, 95 percent of Americans believe that music is a key component in a child's well-rounded education. - American Attitudes on Music, Music Making and Music Education, The Gallup Org. 2003
- 3) **The College Entrance Examination Board** found that students involved in public school music programs scored 107 points higher on the SAT's than students with no participation. - Profiles of SAT and Achievement Test Takers, The College Board, compiled by the Music Educators National Conference (2002)

The Crescenta Valley High School Music Department offers students an opportunity to enhance their musical abilities by providing an outlet of creative and intellectual expression through musical instruments. Students will learn to manage time more effectively, the importance of enthusiasm, dedication, team work, poise, musicianship, proper care of their instrument, musical literature, and music terminology. They will also develop an understanding of good characteristic tone, style, and improve their intonation while enhancing playing techniques.

**Please read this handbook with your parents, fill in and sign the Acknowledgment page in this packet, and turn in to Mr. Schick by Wednesday, August 22. A copy of this handbook can be found at [www.falconmusic.org](http://www.falconmusic.org)**

This handbook outlines the policies and requirements of the Instrumental Music Department.

## Student Expectations

Attitude is perhaps the single most important thing that a person can have in order to be successful. A person with a good attitude will succeed and win the respect and admiration of those around him or her. If you do not have a good attitude, no matter how talented you are, success will always be a struggle. Do your best to maintain the following:

- *Be on time.* You must be in your seat ready to perform 2 min. *AFTER the tardy bell.* (-5pts)
- **Marching Band starts at 6:45am. For every minute a person is late, they will lose 1 point from their attendance grade. Plan to arrive at 6:40am. Class will be dismissed at 7:45.**  
**(To be early is to be on time; To be on time is to be late, To be late is to be left behind)**
- *Always have YOUR music*, folder, and a pencil with you at every rehearsal. (-5pts)
- *Learn your part.* Practice daily and number each measure with a pencil.
- *Play musically* at all times. Warm up softly, create music and not noise.
- Follow directions the *FIRST* time. *Raise your hand* if you have questions.
- *Eat a meal* before coming to school on a performance day and remember to bring money for expenses.
- *Don't play instruments, which aren't your own.* (i.e. percussion, other people's instruments)
- *Stay healthy.* – If you are sick and choose to come to school, you must sit in your chair and follow the music.
- *Use your class officers and section leaders as resources.* Respect them and help them to make us better.
- When the director is working on a part other than yours, *sit quietly* and go over the music. **DO NOT TALK.**
- Leave all jewelry, electronics, and valuables at home. (We are not responsible for "lost" items)
- Stay with the group; do not "wander" on your own or in a smaller group without permission.
- Profanity or name-calling will not be allowed towards each other or students of other schools.
- The use of tobacco, alcohol, or any other drug is strictly prohibited and along with stealing, will be cause for potential dismissal from the group and severe consequences. Besides, It's illegal.
- Each member will at all times present himself/herself in a respectable manner and be courteous and considerate of others. Remember that you represent Crescenta Valley High School, the instrumental program, and yourself.
- Show SPIRIT! Whether it's a concert for the PTA, or a festival where you come in first, second, or 23rd place, be proud. You did your best and that's what counts. Applaud those who did better than you and those who didn't do as well. Show everyone that Crescenta Valley High Students have class and pride.

## Classroom Expectations

- All instruments and music must be stored in an *assigned music locker* during the day. Every student must sign-up for a locker. Each student is required to purchase a school lock from the student store or Instrumental music dept.
- It is your responsibility to put away all stands, chairs and instruments after each class and rehearsal. – (-5pts)
- *No food, candy, gum, or sugary drinks allowed in the music or **practice rooms**. Keep the music room clean! (-10pts)*

## General Expectations for Students and Mr. Schick

*I will be fair towards you and you will be fair to your peers and me.*

*I will listen to your concerns and you will listen to my instructions.*

*I will prepare you for performances and you will do your best during performances.*

*I will act professionally and you will act professionally*

*I will teach you how to be better musicians and you will help me become a better teacher.*

## Concert / Rehearsal Etiquette

- Maintain silence during all performances and rehearsals whether you backstage, onstage or in the audience.
- Do not chew *gum or candy* before or during a concert or performance. It detracts from our professionalism.

## Audience Etiquette

- Concerts should be treated with respect. Do not yell at friends onstage or talk during performances.
- Cell phones, IPODS, and other electronic devices have no place at concerts, rehearsals or performances.

## Concert Attire

In order for our concerts to look and sound professional, we require the following dress codes for performances. Check Class supplements for additional attire. It is your responsibility to make sure you are dressed appropriately. Removal from a performance and point deduction will occur if students don't follow the following dress requirements.

- Guys
  - Black dress shoes (no sneakers), black socks, black pants, white *long* sleeve dress shirt, long tie (any color). Black Sport Jacket is required.
- Girls
  - Black dress or black skirt with modest white blouse.
  - Both dress and skirt must be at least 6 inches **below the Knee when sitting down. NO SLITS**
  - Black dress shoes (no flip flops) with nylons

## Crescenta Valley High Instrumental Music Grading Policy

Performances, concerts and rehearsals are graded events. Review the calendar provided so that you may add the dates to your family calendar. Participation is mandatory unless prior notice is given with a reasonable excuse.

Everyone in the instrumental music department will participate in school concerts. Most of the performances this year are already planned; yet as new events come up, I will pass out information at least two weeks prior to the event. Visit our web site ([www.falconmusic.org](http://www.falconmusic.org)) for current information.

Requirements	Percentage	Description
1. Attendance	40%	Rehearsals, Performances, class
2. Musical tests / Quizzes / Finals	25%	Written and performed
3. Sectionals	25%	Group work Required weekly
4. Attitude / Improvement / Cooperation	10%	Teacher evaluation per quarter

**The final grade will be determined by dividing the points earned by the points possible**

**A=90%+, B=80%-89%, C=70%-79%, D=60%-69%, F=0%-59%.**

## Sectional Requirements – **IMPORTANT.**

- Sectionals are a time when the entire group (trumpets, saxes, percussion, etc.) practices during lunch or after school.
- **Sectionals are Mandatory for every student and make up 25% of the student's grade.**
- There are 16 sectionals each semester. Students MAY NOT do more than three sectionals per WEEK.
- Section leaders are carefully chosen by Mr. Schick and will schedule sectionals based on the scheduling needs of the entire section. (Mon-Fri) If a student has a problem with a section leader, please see Mr. Schick immediately for an alternative assessment.
- If section leaders chronically fail to schedule sectionals, they will loose credit for 2 sectionals per sectional missed.
- Signing the Sectional sheet under false pretenses will be considered cheating and subject to disciplinary action.

## Procedures for Making up points

- Practice for **30** minutes at school. (10 points each session)– must sign in with Mr. Schick
- Concert reports or Composer/performer biography. (1 well written page = 10 pts.)
- Students must indicate where points should be applied (i.e. sectionals, musical tests, attendance)

## Classroom Consequences

*Tardy and truancy rules follow the CVHS handbook.*

Violations - *Each tardy = - 5 points*

*(MB = 1pt for every minute tardy)*

1<sup>st</sup> time = Reminder (optional Classroom pick-up)

2<sup>nd</sup> time = minus 10 points & 30 min. detention

3<sup>rd</sup> time = Call home & hour detention - minus 30 pts

4<sup>th</sup> time = Removal from class

## Fundraising expectations

In order for our department to succeed, we depend on a tremendous amount of fundraising. We need to raise around \$20,000 this year in order to establish and maintain our high quality of musical excellence. Expenses include: buses, instrumental purchase & repair, performance fees, supplies, scholarships, and more. With everyone helping to raise money, our music program will continue to grow and thrive.

## Fees and costs

**All instrumental music students are encouraged to join the Student Body. The Student body supports many of the music department's activities. (\$25 – It also provides discounts to many school activities.)**

Costs	Replacement Costs (Fines)	
Instrumental Rental - \$45.00 per sem.	Alto / Tenor Sax Reed - \$2-\$3	Bari Sax Reed - \$4.00
Music Polo Shirt - \$20.00	Clarinet reeds - \$1.50	Strings - \$2.00 - \$50.00
Music T-Shirt - \$12.00	Oboe / Bassoon Reeds – 12.00	<b><u>Lost Music - \$1.00 per page</u></b>

- All Checks written to the Music Department should be made out to "CVHS" unless otherwise stated and have the **STUDENT'S NAME** and class written in the "memo" box. *If a student has trouble with any costs, please contact Mr. Schick or CVIM for possible solutions.*

## Absence Form – (Example on other side of this page)

If a student is unable to attend a rehearsal or performance, they are required to fill out an "[Absence Form](#)" **two weeks** before an event. Not all absence forms will be automatically excused. Performances are the result of long hours of preparation requiring the participation of everyone in the group.

Students will only be excused for the following reasons; Death in the family, serious illness, or other family emergency.

I will evaluate other requests to be excused on an individual basis and will make every attempt to be fair. If an emergency arises, I will accept a note the day you return to school following the absence.

In addition, it is your responsibility to call a class officer, or leave a message with Mr. Schick via email or a phone call if you are unable to make a rehearsal or performance. *Work is not a valid excuse for missed performances.*

*An events calendar is included in this packet and located here <http://www.falconmusic.org/Instrumental/Calendar/calendar.htm> on the website. Please study the calendar now to avoid all future conflicts. All efforts will be made to keep the calendar current*

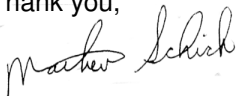
*\* An unexcused absence will result in no points for that event. / An excused absence will result in 1/2 points. \**

An excused absence involving another School Activity (i.e. sport) will be negotiable and dealt with on an individual basis. I require calendars of all possible activities, which could present conflicts (sports, etc).

Thank you again for being part of the Crescenta Valley High Instrumental Music Department!

Please visit [www.Falconmusic.org](http://www.Falconmusic.org) for all the latest news and information regarding the music program. I send out emails once a week to inform students and parents about music events and it is important that I have your correct email address so that you may be informed. Please take the time to review the attached calendar and all the information provided.

Thank you,



Mathew Schick

Earn 20 Extra Credit Points by turning in ALL fully completed forms to Mr. Schick by Wednesday, Aug.22<sup>nd</sup> 2007!

Crescenta Valley High School Instrumental Music  
**Absence Form**  
Turn in 2 weeks prior to conflict

**SAMPLE**  
Students can pick up this form in class, or copy and use the one below. It can also be downloaded from [www.falconmusic.org](http://www.falconmusic.org).

Student Name: \_\_\_\_\_ Class: \_\_\_\_\_ Grad Year: \_\_\_\_\_ Per. \_\_\_\_\_  
will be absent from \_\_\_\_\_ on \_\_\_\_\_.  
*Activity Date*

for the following reason: (if this is a recurring event, e.g. tutor every Wednesday, please explain)

Signature of Parent: \_\_\_\_\_ Signature of Student: \_\_\_\_\_  
Date: \_\_\_\_\_ Date: \_\_\_\_\_

-----  
Signature of Director: \_\_\_\_\_

Excused  Unexcused  Comments: \_\_\_\_\_

Crescenta Valley High School Instrumental Music  
**Absence Form**  
Turn in 2 weeks prior to conflict

Student Name: \_\_\_\_\_ Class: \_\_\_\_\_ Grad Year: \_\_\_\_\_ Per. \_\_\_\_\_  
will be absent from \_\_\_\_\_ on \_\_\_\_\_.  
*Activity Date*

for the following reason: (if this is a recurring event, e.g. tutor every Wednesday, please explain)

Signature of Parent: \_\_\_\_\_ Signature of Student: \_\_\_\_\_  
Date: \_\_\_\_\_ Date: \_\_\_\_\_

-----  
Signature of Director: \_\_\_\_\_

Excused  Unexcused  Comments: \_\_\_\_\_

# Acknowledgment of Student Handbook Guidelines – 2007-2008 and Acknowledgement of Uniform Policy – 2007-2008

PER: 0

Please take the time to fill this out completely, legibly, and accurately. Due August 22<sup>nd</sup>, 2007.

Student Email: \_\_\_\_\_ Parent Email: \_\_\_\_\_

Student Cell Phone: \_\_\_\_\_ Parent Cell Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Parent Work Phone: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

***“I have read and understand the attached Student Handbook (white) for the CVHS Instrumental Music Program and agree to abide by its guidelines.”***

***“I have read and understand the attached CVHS Marching Band Uniform Information and Policies (yellow) and agree to abide by its guidelines.”***

\_\_\_\_\_  
Student Name (print)

\_\_\_\_\_  
Parent Name (print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date